



Town of Archer Lodge

AGENDA

Regular Council Meeting

Tuesday, September 7, 2021 @ 6:30 PM

Jeffrey D. Barnes Council Chambers

NCGS § 143-318.17. Disruptions of official meetings.

A person who willfully interrupts, disturbs, or disrupts an official meeting and who, upon being directed to leave the meeting by the presiding officer, willfully refuses to leave the meeting is guilty of a Class 2 misdemeanor.

Page

1. WELCOME/CALL TO ORDER:

- 1.a. Invocation
- 1.b. Pledge of Allegiance

2. APPROVAL OF AGENDA:

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed, 3 minutes per person)

4. CONSENT AGENDA:

3 - 23

- 4.a. Approval of Minutes:
 - 03 May 2021 Regular Council Meeting Minutes
 - 17 May 2021 Work Session Minutes
 - [Regular Council - 03 May 2021 - DRAFT](#)
 - [Work Session - 17 May 2021 - DRAFT](#)

5. DISCUSSION AND POSSIBLE ACTION ITEMS:

24 - 25

- 5.a. Discussion and Consideration of Adopting a Grant Project Ordinance for the American Rescue Plan Act (ARPA) Funds
 - ~ (Ordinance# AL2021-09-1)
 - [AL2021-09-1 Grant Project Ordinance - American Rescue Plan Act \(ARPA\) Funds](#)

- 26 5.b. Discussion and Consideration of Adopting Budget Amendment for Fiscal Year Ending June 30, 2022 ~ (BA 2022 01)
 [BA 2022 01](#)

6. TOWN ATTORNEY'S REPORT:

7. TOWN ADMINISTRATOR'S REPORT:

8. FINANCIAL/TOWN CLERK'S REPORT:

- 27 - 29 8.a. Preliminary Financial Reports for June 2021
 [JUNE 2021 PRELIMINARY - ALL FUNDS](#)
 [PARTF-ARCHER LODGE TOWN PARK FUND 41 ENDING 06.30.21](#)

- 30 - 32 8.b. Interim Financial Reports for July 2021
 [JULY 2021 - ALL FUNDS](#)
 [JULY 2021 - YTD COMP](#)

9. PLANNING/ZONING REPORT:

- 9.a. Planning | Zoning | Projects | Updates
9.b. Code Enforcement

10. MAYOR'S REPORT:

11. COUNCIL MEMBERS' REMARKS:

(Town related, non-agenda items)

12. ADJOURNMENT:



**Regular Council Meeting &
Public Hearing Minutes on Amending the Code
of Ordinances, Town of Archer Lodge, NC
in accordance with State Law as referenced
below:**

*Chapter 30. Zoning and Subdivisions, Article II. Zoning,
Division 3. Overlaying Zoning Districts, Section 30-131. -
Water Supply Watershed Protection Overlay District
(WSWOD), (e) Definitions*

Monday, May 3, 2021

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton (Remotely)
Council Member Jackson
Council Member Purvis
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Town Administrator
Julie Maybee, Town Planner
Marcus Burrell, Town Attorney
Kim P. Batten, Finance Officer/Town Clerk

COUNCIL ABSENT:

GUEST PRESENT:

Chad Meadows, CodeWright Planners, LLC

1. WELCOME/CALL TO ORDER:

a) Invocation

Mayor Mulhollem called the meeting to order at 6:33 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present. Council Member Jackson offered the invocation.

b) Pledge of Allegiance

Mayor Mulhollem led in the Pledge of Allegiance to the US Flag.

2. APPROVAL OF AGENDA:

a) No additions or changes noted.

Moved by: Council Member Wilson
Seconded by: Mayor Pro Tem Castleberry

Approved Agenda.

CARRIED UNANIMOUSLY

3. OPEN FORUM/PUBLIC COMMENTS:

(Maximum of 30 minutes allowed; three minutes per person)

a) No Public Comments.

4. PRESENTATION:

a) Presentation of Unified Development Ordinance, Town of Archer Lodge ~ Chad Meadows, CodeWright Planners, LLC

Mr. Meadows shared an informational presentation for reviewing the Unified Development Ordinance and appears as follows:



UNIFIED DEVELOPMENT ORDINANCE

CodeWright Town Council Presentation 5-3-21

Overview

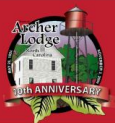
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- Project Background
- Document Overview
- Key Changes
- Next Steps

Town of
ARCHER LODGE

UNIFIED DEVELOPMENT ORDINANCE
(formerly Town Code Chapter 30 – Zoning and Subdivisions)

Adoption Draft – May 1, 2021



Project Background

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Description	☐ Overhaul of development regulations into a Unified Development Ordinance
Objectives	☐ Compliance with Changing Law
	☐ Increase User-Friendliness
	☐ Ease Administration
	☐ Increase Predictability
	☐ Protect Property Values
	☐ Preserve Community Character

Document Overview

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Article Structure

- 1. General Provisions
- 2. Authorities
- 3. Procedures
- 4. Zoning Districts
- 5. Use Regulations
- 6. Development Standards
- 7. Subdivisions
- 8. Nonconformities
- 9. Enforcement
- 10. Measurement & Definitions

Document Overview

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Page Layout

ARTICLE 4 - ZONING DISTRICTS
DIVISION 1 - Generally.

ARTICLE 4. - ZONING DISTRICTS

DIVISION 1. - GENERALLY.

Sec. 30-4101 - Districts distinguished.

All land within the Town's planning jurisdiction shall be in one or more of the following types of zoning districts:

- (a) All land subject to these standards shall be classified into one of the conventional or planned development zoning districts identified in the Zoning Districts Established Table.
- (b) Land in any conventional or planned development zoning district may also be classified into one or more overlay zoning districts.
- (c) In cases where land is within an overlay zoning district, the standards in the overlay district apply in addition to the standards governing development in the underlying conventional or planned development zoning district.
- (d) Land in the Town's planning jurisdiction shall be classified or reclassified into a conventional, planned development, or overlay zoning district only in accordance with the procedures and requirements set forth in this Article, Section 30-4102, Rezoning, or Section 30-4103, Planned development, as appropriate.

Sec. 30-4102 - Districts established.

The Zoning Districts Established Table listed below sets out the conventional, planned development, and overlay zoning districts established by this Ordinance. All land in the Town's planning jurisdiction shall be included in at least one of the available conventional or planned development zoning districts.

ZONING DISTRICTS ESTABLISHED			
CONVENTIONAL ZONING DISTRICTS			
APPLICABLE	DISTRICT NAME	APPLICABLE	DISTRICT NAME
Residential Districts		Non-Residential Districts	
AR	Agricultural Residential	OI	Office and Institutional
SFR-1	Single-Family Residential 1	NB	Neighborhood Business
SFR-2	Single-Family Residential 2	CB	Community Business
SFR-3	Single-Family Residential 3	LI	Light Industrial
R-MHP	Residential-Manufactured Home Park		
RMP	Residential Multi-Family		
PLANNED DEVELOPMENT DISTRICTS			
APPLICABLE	DISTRICT NAME	APPLICABLE	DISTRICT NAME
PD	Planned Development (1)	WSW	Water Supply Watershed

NOTES:
(1) Planned Development districts are applied to individual lots or developments, each with its own unique planned development district designator.

Sec. 30-4103 - Generally applicable dimensional standards.

- (a) Developments of multiple buildings or structures.

TOWN OF ARCHER LODGE
Unified Development Ordinance

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ADOPTION DRAFT
May 1, 2021

Key Changes

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Article 3:
Procedures

APPLICATION SUMMARY TABLE

Review Authority Actions: C = Comment; R= Recommendation; D = Decision; A = Appeal; M = Mandatory
Type of Review: []=Public Meeting; / []=Legislative Hearing; ()=Quasi-Judicial Hearing

APPLICATION TYPE	UDO SECTION NUMBER	PRE-APPLICATION	REVIEW AUTHORITY /2/						
			TOWN PLANNING	TECH. REVIEW COMMITTEE	PLANNING BOARD	BOARD OF ADJUSTMENT	TOWN COUNCIL	SUPERIOR COURT	
Administrative Adjustment	30-3301	M	D	•	•	{A}	•	•	
Appeal	30-3302	N/A	•	•	•	{D}	•	•	A
Building Permit /3/	30-3303	N/A	C	•	•	•	•	•	
Certificate of Occupancy /3/	30-3304	N/A	D	•	•	•	•	•	
Comprehensive Plan	330-3305	M	C	C	{R}	•	D•	•	
Determination and Interpretation	30-3306	O	R	•	•	{D}	•	•	
Development Agreement	30-3307	M	C	•	{R}	•	/D\	A	
Exempt Subdivision	30-3308	N/A	D	•	•	{A}	•	•	
Expedited Subdivision	30-3309	N/A	D	/4/	•	{A}	•	•	A
Final Plat	30-3310	N/A	D	•	•	•	•	•	A
Floodplain Development Permit	30-3311	N/A	D	•	•	{A}	•	•	
Major Subdivision	30-3312	O	R	/4/	•	•	D	•	
Minor Subdivision	30-3313	O	D	/4/	•	{A}	•	•	
Planned Development	30-3314	M	C	/4/	{R}	•	/D\	A	
Reasonable Accommodation	30-3315		C	C			{D}		
Rezoning	30-3316	O	C	•	{R}	•	/D\	A	
Site Plan	30-3317	M	C	R	{R}	•	/D\	A	
Special Use Permit	30-3318	M	C	R	{R}	•	{D}	A	
Temporary Use Permit	30-3319	N/A	D	•	•	{A}	•	•	
Text Amendment	30-3320	O	C	•	{R}	•	/D\	A	
Variance	30-3321	M	C	•	•	{D}	•	•	A
Vested Rights Certificate	30-3322	O	R	/4/	•	•	/D\	A	
Zoning Compliance Permit	30-3323	N/A	D	•	•	{A}	•	•	

Key Changes

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Article 4: Zoning Districts

Sec. 30-4206 - Residential multi-family district (RMF).

(a) District intent

The Residential Multi-Family (RMF) district is established to accommodate a wide range of residential and institutional use types at medium densities. The district allows a wide range of housing types, including single-family detached homes, duplexes, townhouses, and multi-family development (apartments), but manufactured housing is not permitted. The district also allows a wide variety of institutional uses, including community centers, day care, schools, assisted living, churches, parks, and utilities. Lots served by public sewer may have reduced minimum lot sizes. District regulations are intended to support the Town's investment in infrastructure by encouraging the development of compact, vibrant neighborhoods with a variety of house sizes and types that are located in close proximity to complementary institutional uses. Multi-family development is typically more dense than its immediate surroundings, and can also serve as an effective transition between single-family detached development and adjacent commercial or employment uses. Buildings in the RMF district tend to have shared site access, shared building access, common site features (like recreation space) owned in common, and centralized service functions.

(b) Typical development



(c) Dimensional standards [1]

Requirement	SF Detached	Duplex	Townhouse	Multi-Family	All Other Uses
Max. Density (units/ac)	3.0 [2]	2.0 [2]	4.0 [3]	5.0 [4]	N/A
Min. Lot Area (sf) [5]	14,520 [6]	43,560 [7]	87,120 [8]	130,560 [8]	43,560
Min. Lot Width (ft)	125	150	175 [9]	200 [9]	150
Max. % Impervious Surface [10]	50	50	55 [9]	60 [9]	40
Min. Street Setback (ft)					
From Arterial/Collector	70	70	70	70	70
From Local Outside Subdivision	50	50	50	50	50
From Local Inside Subdivision	25 [11]	25 [11]	25 [11]	25 [11]	25 [11]
Min. Access Easement Setback (ft)	15	15	N/A	N/A	N/A
Min. Side Lot Line Setback (ft)	10 [12]	10 [12]	20	20	10
Min. Rear Lot Line Setback (ft)	10 [12]	10 [12]	20	20	10
Min. Perimeter Setback (ft)	N/A	N/A	20	20	20
Min. Building Separation (ft)	10	10	20	20	20
Min. Accessory Structure Setback (ft)	10	10	10	10	10
Min. Open Space Set-Aside (% of total site size) [13]	15	15	20	20	N/A
Max. Building Height	40	40	40	40	40

Sec. 30-4304 - Light industrial district (LI).

(a) District intent

The Light Industrial district is established to accommodate agricultural and light manufacturing uses, including assembly, fabrication, processing, distribution, storage, and wholesales sale of finished or semi-finished products from previously prepared materials. The district also allows commercial activities intended to serve the primary businesses in the district and their employees. Uses allowed in the district do not require large amounts of land or large building areas for operation nor large yard areas for isolation or protection from adjoining premises or activities. Activities take place almost entirely indoors and result in minimal exterior movement of vehicles, materials, and goods in areas around the district. Buildings are situated so as to have minimal visual impacts, and are well-screened from adjacent lower intensity uses. Heavy industrial uses and uses with significant adverse impacts on adjoining lands, single-family detached homes, and other low-intensity uses are prohibited.

(b) Typical development



(c) Dimensional standards [1]

Requirement	Industrial and Commercial Uses	All Other Uses
Max. Density (units/ac)	N/A	N/A
Min. Lot Area (sf) [2]	87,120	43,560
Min. Lot Width (ft)	200	150
Max. % Impervious Surface [3]	50	50
Min. Street Setback (ft)		
From Arterial/Collector	50	50
From Local	40	40
Min. Access Easement Setback (ft)	N/A	15
Min. Side or Rear Lot Line Setback from a Non-Residential District (ft)	20	20
Min. Side or Rear Lot Line Setback from a Residential District (ft)	40	40
Min. Perimeter Setback (ft)		40
Min. Building Separation (ft)	20	10
Max. Building Height	40	40

NOTES:

[1] "sf" = square feet; "ft" = linear feet.

[2] Johnston County Public Health may require a larger minimum lot area based on soil conditions.

[3] Development in a water supply watershed shall be subject to the built-upon limits in Sec. 30-4502.

Key Changes

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Article 5: Use Regulations

PRINCIPAL USE TABLE

USE TYPE	ZONING DISTRICTS											USE STANDARDS \$30-
	AR	SFR-1	SFR-2	SFR-3	RM HP	RMF	OI	NB	CB	LI	PD	
Agricultural Use Classification												
Agri-tourism	P	*	*	*	*	*	*	*	*	*	A	5301(a)
Agriculture and Horticulture	S	*	*	*	*	*	*	*	P	*	A	5301(b)
Agriculture Support Service	S	*	*	*	*	*	*	*	P	P	A	5301(c)
Farmers Market	P	*	*	*	*	*	P	P	P	*	A	
Riding Stable	P	S	*	*	*	*	*	P	P	*	A	
Residential Use Classification												
Assisted Living Facility	S	*	*	S	*	S	P	*	*	*	A	5302(a)
Dormitory	S	*	*	*	*	*	*	*	*	*	*	
Duplex Dwelling	*	*	S	P	*	P	P	S	*	*	A	
Family Care Home	P	P	P	P	P	P	P	P	P	*	A	5302(b)
Group Home	S	S	S	S	*	S	S	*	*	*	A	5302(c)
Manufactured Dwelling, Class A (Double-wide)	P	*	*	P	P	*	*	*	*	*	A	5302(d)
Manufactured Dwelling, Class B (Single-wide)	P	*	*	S	P	*	*	*	*	*	A	5302(d)
Manufactured Dwelling, Class C	*	*	*	*	*	*	*	*	*	*	*	
Manufactured Home Park	*	*	*	*	P	*	*	*	*	*	*	5302(e)
Multi-Family Dwelling	*	*	*	*	*	P	P	S [2]	*	*	A	
Nursing Home	S	*	*	*	*	*	P	*	P	*	A	5302(f)
Single-Family Detached Dwelling [1]	P	P	P	P	P	P	P	P	P	*	A	
Townhouse	*	*	*	*	*	P	P	*	*	*	A	

Key Changes

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Article 5: Use Regulations

ACCESSORY USE OR STRUCTURE TYPE	COMMON ACCESSORY USE TABLE											Acc. Use STANDARDS §30-
	AR	SFR-1	SFR-2	SFR-3	RM HP	RMF	OI	NB	CB	LI	PD	
Accessory Dwelling Unit	P	P	S	S	*	P	S	*	*	*	A	5405(a)
Amateur Ham Radio	P	P	P	P	P	P	P	P	P	P	A	5405(b)
Automated Teller Machine	*	*	*	*	*	*	S	P	P	P	A	5405(c)
Child Care, Incidental	P	P	P	P	P	P	P	S	*	*	A	5405(d)
Drive Through	*	*	*	*	*	*	*	S	P	S	A	5405(e)
Electric Vehicle Charging Station	P	P	P	P	P	P	P	P	P	P	A	5405(f)
Family Health Care Structure	P	P	P	P	P	P	P	*	*	*	A	5405(g)
Guard House, Shelter, or Gatehouse	P	S	S	S	P	P	P	P	P	P	A	5405(h)
Home Occupation	P	P	P	P	S	P	S	*	*	*	A	5405(i)
Outdoor Dining and Seating	*	*	*	*	*	*	*	P	P	*	A	5405(j)
Outdoor Display/Sales	S	*	*	*	*	*	*	P	P	P	A	5405(k)
Outdoor Storage (as an accessory use)	*	*	*	*	*	*	*	S	P	P	A	5405(l)
Parking of Commercial Vehicles	P	S	S	S	*	*	*	P	P	P	A	5405(m)
Parking of Heavy Trucks or Trailers	*	*	*	*	*	*	*	*	P	P	A	5405(n)
Parking of Recreational Vehicles	P	P	P	P	*	*	*	*	*	*	A	
Play Equipment	P	P	P	P	P	P	*	*	*	*	A	
Produce Stand	P	*	*	*	*	*	P	*	*	*	A	5405(o)
Solar Energy System (small scale)	P	P	P	P	P	P	P	P	P	P	A	5405(p)
Stable (horses)	P	P	P	P	*	*	*	*	*	*	A	5405(q)
Storage of Unlicensed or Inoperable Vehicles or Trailers	P	P	P	P	P	*	*	*	*	*	A	5405(r)
Swimming Pool/Hot Tub	P	P	P	P	P	P	*	*	*	*	A	5405(s)
Tool/Storage Shed	P	P	P	P	*	*	*	P	*	P	A	
Underground Storage Tank	P	*	*	*	*	*	*	P	P	P	A	5405(t)

Key Changes

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Article 6: Development Standards

(divisions marked in red have been revised)

- Div. 1: Access and Circulation
- Div. 2: Design Standards
- Div. 3: Exterior Lighting
- Div 4: Fences and Walls
- Div 5: Landscaping and Screening
- Div 6: Open Space Set-Aside
- Div. 7: Off-Street Parking and Loading
- Div. 8: Signage

Key Changes

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Article 7: Subdivisions

(divisions marked in red have been revised)

- Div. 1: Introductory Provisions
- Div. 2: Subdivision Design Standards
- Div. 3: Streets and Sidewalks
- Div 4: Open Space
- Div 5: Utilities and Infrastructure
- Div 6: Performance Guarantees
- Div. 7: Owners' Associations

Key Changes

Article 10: Measurement & Definitions

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ARTICLE 10 - MEASUREMENT & DEFINITIONS

DIVISION 10 - Rules of Measurement

DIVISION 1 - RULES OF MEASUREMENT

Sec. 30-10001 - Purpose

The purpose of this section is to clarify the rules of measurement and exemptions that apply to all principal and accessory uses allowed in this Ordinance. These standards may be modified by other applicable sections of this Ordinance.

Sec. 30-10002 - Measurement Generally

(a) Straight lines. Unless otherwise stated in this Ordinance, distances specified in this Ordinance are to be measured as the length of an imaginary straight line joining two points.

(b) Rounding. Unless otherwise provided in this section or elsewhere in this Ordinance, numerical operations that result in fractions shall be rounded upwards or downwards in accordance with this section.

(1) Density. When the determination of the number of dwelling units permitted on a lot results in a fraction of a dwelling unit, any fractional component shall be disregarded and rounded down to the nearest whole number.

(2) All other instances. All calculations that result in a fractional unit or part of a whole number, a fraction of one lot or more shall be rounded up to the next highest whole unit and a fraction of less than one-half shall be disregarded.

(3) Irregular shapes. In cases where an irregular shape complicates the application of these standards, the Town Planner shall determine the applicable dimensional setback, or bulk standards in accordance with the standards in this section and Section 30-5500, Determination and Interpretation.

(c) Separation.

(1) Lot to lot. When the provisions of this Ordinance require separation between two or more lots, or a lot and another feature, separation shall be measured by drawing straight lines from the nearest point of one lot line to the nearest point of the lot line subject to the separation requirement (see Figure 29: Separation).

(2) Use type to use type. When the provisions of this Ordinance require one use type to be separated from another use type, separation shall be measured by drawing straight lines from the nearest point of the wall of one existing or proposed principal structure to the nearest point of the wall of another existing or proposed structure subject to the separation requirement.

FIGURE 29: SEPARATION

LEGEND

● Lot to Lot Separation

● Use Type to Use Type Separation

— Lot Line

TOWN OF ASHCHESTER, ILLINOIS

251

ADOPTION DRAFT

May 1, 2021

ARTICLE 10 - MEASUREMENT & DEFINITIONS

DIVISION 10 - Rules of Measurement

(d) Abutting versus adjacent.

(1) Abutting. The term abutting describes a condition where two or more features (a lot line, building, driveway, etc.) are immediately beside or next to one another either on the same lot or on different lots sharing a common lot line.

(2) Adjacent. The term adjacent describes a condition where two or more similar features (a lot line, building, use type, structure, site feature, etc.) are proximate to one another, but are separated by some form of intervening feature, such as a street, alley, water feature, railroad, lot or property under separate ownership, or natural feature of sufficient size as to prevent direct site visibility or impede the movement of sound from one feature to another.

Sec. 30-10200 - Lot Dimensions

(a) Lot measurements.

(1) Acreage. The total number or gross number of acres on a tract or site.

(2) Lot depth. The dimension measured from the front of the lot to the extreme rear line of the lot. In cases of irregularly shaped lots, the mean depth shall be taken (see Figure 30: Lot Measurements).

(3) Lot width. The width of a lot is measured at right angles to its depth at the edge of the street setback or at a proposed building setback line, whichever is further from the street right-of-way.

(4) Minimum lot area. The minimum amount of required land area, measured horizontally, that must be included within the lines of a lot. Lands located within any private assessments shall be included within the lot area.

(5) Street frontage. The length of the lot line of a single lot abutting a public or existing private street right-of-way.

FIGURE 30: LOT MEASUREMENTS

LEGEND

— Lot Line

● Included in Lot Area

— Street Centerline

— Lot Width

● Public or Private Street

● Across Street (Private)

● Private Easement (Included in Lot Area)

● Lot Width = Measured at Street Setback

● Lot Width Measured at Building Setback Line

TOWN OF ASHCHESTER, ILLINOIS

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ADOPTION DRAFT

May 1, 2021

Next Steps

14

□ Planning Board Public Meeting – Recommendation May 19, 2021

□ Town Council Public Hearing – Adoption June 7, 2021

□ Final Delivery June 14, 2021

Points of Interest:

- The mandate is overhauling the development regulations into a consolidated document or a UDO.
- One of the reasons for the change is for compliance for the new Chapter 160D.
- The focus was on Key Changes for Division 3 - Procedures, Division 4 - Zoning Districts, Division 5 - Use Regulations, Division 6 - Development, and Division 10 - Measurements.
- Features:
 - Selective use of color.
 - Same numbering system as current ordinance.
 - More consistent formatting.
 - Header's listing articles and divisions.
 - Footers listing page numbers and last revision dates.
 - More cross references and more prevalent use of tables.
 - Added illustrations to the document.
 - More user friendly.
 - More productive for Staff.
- New Procedures added to Application Summary Table:
 - Administrative Adjustment
 - Development Agreement

MAY 3, 2021

REGULAR COUNCIL MEETING

Page 8 of 32

Page 6 of 14

- Expedited Subdivision
- Planned Development
- Reasonable Accommodation
- Temporary Use Permit
- Vested Rights Certificate
- Carried over current Zoning Districts but excluded the current Environmentally Sensitive Area Overlay Districts due to the Town adopting the Johnston County Environmental Health stormwater requirements for Water Supply Watershed Protection Overlay District (WSWOD).
- Duplex Dwelling, Family Care Home, and Multi-Family Dwelling have been added to the "Use Type" in Regulations Principal Use Table.
- Recommended that the Town Council and Planning Board provide additional suggested revisions to the language at the meetings.

Mr. Meadows thanked the Town Council and Staff for their help. He commended Staff and shared that they were a pleasure to work with and always had the Town's needs at heart.

Discussion followed.

5. **PUBLIC HEARING, DISCUSSION AND POSSIBLE ACTION ITEMS:**

- a) **Discussion and Consideration of Setting a Public Hearing at the Monday, June 7, 2021 Regular Town Council Meeting for Amending the *Code of Ordinances, Town of Archer Lodge, NC, Unified Development Ordinance (UDO)***

Mayor opened floor for discussion. Discussion followed.

Moved by: Council Member Purvis

Seconded by: Council Member Jackson

Set a Public Hearing for Monday, June 7, 2021 at the Regular Town Council Meeting on Amending the Code of Ordinances, Town of Archer Lodge, NC, Unified Development Ordinance (UDO).

CARRIED UNANIMOUSLY

- b) **PUBLIC HEARING - Text Amendments - *Code of Ordinances, Town of Archer Lodge, NC, Chapter 30. Zoning and Subdivisions, Article II. Zoning, Division 3. Overlaying Zoning Districts, Section 30-131. - Water Supply Watershed Protection Overlay District (WSWOD), (e) Definitions***

1. **Open Public Hearing**
2. **Staff Report and Planning Board Recommendations**
3. **Comments**
4. **Close Public Hearing**
5. **Governing Body**
 - **Discussion and Consideration of the Consistency Statement**
 - **Discussion and Consideration of Amending *Code of Ordinances, Town of Archer Lodge, NC, Chapter 30. Zoning and Subdivisions, Article II. Zoning, Division 3. Overlaying Zoning Districts, Section 30-131. - Water Supply Watershed Protection Overlay District (WSWOD), (e) Definitions***

1. Mayor Mulhollem called for a motion to **Open the Public Hearing.**

2. **Staff Report and Planning Board Recommendations**

Ms. Maybee read the Staff Report where the State recommended to amend one definition, Protected Area, and Planning Board Recommendations which appears as follows:



TOWN OF ARCHER LODGE
14094 Buffalo Road
Archer Lodge, NC 27527
Main: 919-359-9727
Fax: 919-359-3333

Mayor:
Matthew B. Mulhollem

Council Members:
Clyde B. Castleberry
Mayor Pro Tem
Teresa M. Bruton
J. Mark Jackson
James (Jim) Purvis, III
Mark B. Wilson

To: Town Council

From: Julie Maybee, Town Planner

Date: April 29, 2021

Cc: Town Administrator, Finance Officer/Town Clerk, Deputy Clerk, Town Attorney, Brough Law Firm, CodeWright Planners

Re: Agenda Item 5.b. – Text Amendments to the Code of Ordinances, Archer Lodge, NC, Chapter 30. Zoning and Subdivisions, Article II. Zoning, Division 3. Overlaying Zoning Districts, Section 30-131. – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions*

Summary:

The Town is required to adopt ordinances limiting development in drinking water watersheds to protect the drinking water supply of downstream communities. These ordinances must be approved by the State. The basis of this regulation is that streams and rivers will naturally clean themselves of certain pollutants after about ten miles of flow. Thus, local governments are required to control certain types of polluting land uses and discharges within defined watershed upstream from drinking water intakes.

NC Environmental Management Commission (EMC) amended the NC Administrative Code (NCAC) in 2019 which required counties and towns to amend their Water Supply Water Ordinance (WSWO) by 2020.

Revisions to local watershed supply watershed protection ordinances and watershed maps must be submitted to the EMC or its designee for approval in accordance the NC Administrative Code 15A NCAC 02b.0623 (4) as referenced below:

"REVISIONS TO ORDINANCES AND MAPS. Revisions to local watershed supply watershed protection ordinances and watershed maps shall be submitted to the Commission or its designee for approval. The submission requirements set forth in Item (2) of this Rule shall apply to all subject revisions. In addition, revisions to ordinances shall be submitted in a format that identifies the changes adopted or being proposed, as applicable ..."

Draft revisions, complying with 2019 amendments, were submitted for review, and were tentatively approved in early November 2020 by the Water Supply Program Coordinator (designated approval authority) with the Division of Energy, Mineral, and Land Resources, NC Department of Environmental Quality.

On January 20, 2021, the Planning Board deliberated, made consistency statement findings, and recommended approval of the new water supply watershed overlay protection provisions.

On February 1, 2021, the Archer Lodge Town Council adopted Ordinance #AL-2021-02-1 that incorporated the new water supply watershed overlay protection provisions.

As required by law, the adopted ordinance was submitted to and reviewed by the Water Supply Watershed Protection Coordinator with the Division of Energy, Mineral, and Land Resources, NC Department of Environmental Quality, on February 24, 2021

Upon review, it was requested that the Town amend/replace the definition of *protected area* in Chapter 30 - Zoning and Subdivisions, Article II, Division 3, Section 30-131 - Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions*. The definition to read as follows:

"*Protected area* means the area adjoining and upstream of the critical area in a WS-IV water supply in which protection measures are required. The boundary of a protected area is defined as: (a) extending either five miles in an as-the-river-runs manner upstream from and draining to the normal pool elevation of the reservoir in which the intake is located or to the ridge line of the watershed, whichever is nearest the normal pool elevation of the reservoir; (b) extending either 10 miles in an as-the-river-runs manner upstream from and draining to the intake located directly in the stream or river run-of-the-river or to the ridge line of the watershed, whichever is nearest the intake. In some cases, the protected area shall encompass the entire watershed; or (c) extending a different distance from the reservoir or intake as adopted by the Commission during the reclassification process pursuant to Rule .0104 of this Subchapter."

On March 17, 2021, the Planning Board deliberated on the proposed amendment referenced above (in **blue text**); and considered applicable consistency statement findings:

2030 Archer Lodge Comprehensive Land Use Plan (Plan Excerpts)

"Vision Statement: Today and into the future the Town of Archer Lodge, will be a peaceful, family oriented, active community that looks to retain our small-town, agricultural character meeting the needs of current and future residents and business."

"Mission Statement: The Town of Archer Lodge is a community that honors and embraces its rich cultural heritage and past, pursues healthy living in the present and looksfor opportunity of mold future growth into the town's core values. Archer Lodge ishome to many natural resources and open-agricultural land. With an eye toward planning future growth the Town will protect these resources."

Planning Board Recommendations – March 17, 2021. Planning Board Meeting:

Consistency Statement Findings:

The Planning Board finds that the proposed amendments to Chapter 30, Article II, Division 3, Section 30-131 – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions* are reasonable and in the public interest. The proposed revisions clarify/streamline the process/procedures pertaining to protection of natural resources/development of lands within the Town's WSIV water supply watershed protection program in accordance with NC State laws.

Furthermore, the proposed amendments are in compliance with the Town of Archer Lodge 2030 Comprehensive Land Use Plan, aka "Comprehensive Plan", vision and mission statements and other adopted Town plans having bearing on the matter.

Text Amendment Recommendation:

The Planning Board recommends approval of the proposed text amendments (see **blue text** above) pertaining to Water Supply Watershed Protection Overlay District (WSWOD), as presented, to the Code of Ordinances, Archer Lodge, NC - Chapter 30, Article II, Division 3, Section 30-131, Section (e) *Definitions*, Protected Area.

Town Council Requested Procedure/Action:

Staff respectfully requests that the Town Council:

1. Open Public Hearing
2. Staff Report and Planning Board Recommendation
3. Comments
4. Close Public Hearing
5. Town Council:
 - Discuss and Consider Consistency Statement
 - Discuss and Consider:

"An Ordinance Amending the Code of Ordinances, Town of Archer Lodge, North Carolina, Chapter 30. Zoning and Subdivisions, Article II. Zoning, Division 3. Overlaying Zoning Districts, Section 30-131. – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions*, Code of Ordinances, Archer Lodge, NC"

Draft Town Council Consistency Statement:

The Archer Lodge Town Council finds that the proposed amendments to Chapter 30, Article II, Division 3, Section 30-131 – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions* are reasonable and in the public interest. The proposed revisions clarify/streamline the process/procedures pertaining to protection of natural resources/development of lands within the Town's WSIV water supply watershed protection program in accordance with NC State laws.

Furthermore, the proposed amendments are in compliance with the Town of Archer Lodge 2030 Comprehensive Land Use Plan, aka "Comprehensive Plan", vision and mission statements and other adopted Town plans having bearing on the matter.

Draft Town Council Motion on Ordinance Adoption:

Town Council Member _____ moves to approve Ordinance# AL2021-05-1 entitled "An Ordinance Amending the Code of Ordinances, Town of Archer Lodge, North Carolina, Chapter 30. Zoning and Subdivisions, Article II. Zoning, Division 3. Overlaying Zoning Districts, Section 30-131. – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions*.

The motion was second by _____ and approved by a ____ to ____ vote.

3. Mayor Mulhollem asked if there were any **Public Comments**. There were no public comments.

4. Mayor Mulhollem called for a motion to **Close the Public Hearing**.

5. Mayor Mulhollem opened the floor to the **Governing Body Discussion** session.

Consistency Statement

- No further discussion regarding the Consistency Statement.

Ordinance# AL2021-05-1

- No comments or concerns.

Having no further discussion, Mayor Mulhollem called for a motion to adopt the Consistency Statement as written and presented by Staff.

The Adopted Archer Lodge Town Council Consistency Statement appears as follows:

The Archer Lodge Town Council finds that the proposed amendments to Chapter 30, Article II, Division 3, Section 30-131 – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions* are reasonable and in the public interest. The proposed revisions clarify/streamline the process/procedures pertaining to protection of natural resources/development of lands within the Town's WSIV water supply watershed protection program in accordance with NC State laws.

Furthermore, the proposed amendments are in compliance with the Town of Archer Lodge 2030 Comprehensive Land Use Plan, aka "Comprehensive Plan", vision and mission statements and other adopted Town plans having bearing on the matter.

Having adopted the Consistency Statement, Mayor Mulhollem called for a motion to Adopt Ordinance# AL2021-05-1 Amending Water Supply Watershed Protection Overlay District (WSWOD) Definitions as presented by Staff.

The Adopted Ordinance# AL2021-05-1 as presented appears as follows:

ORDINANCE# AL2021-05-1

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES,
TOWN OF ARCHER LODGE, NORTH CAROLINA,
CHAPTER 30 - ZONING AND SUBDIVISIONS, ARTICLE II, DIVISION 3,
SECTION 30-131 - WATER SUPPLY WATERSHED
PROTECTION OVERLAY DISTRICT (WSWOD)**

Section 1. Pursuant to authority granted by N.C. Gen. Stat. § 143 - 214.5, 160A - 174, 160D - 801, and 160D - 702, the Town of Archer Lodge hereby amends the Code of Ordinances, Town of Archer Lodge, North Carolina, Chapter 30 – Zoning and Subdivisions, Article II, Division 3, Section 30 - 131 – Water Supply Watershed Protection Overlay District (WSWOD), Section (e) *Definitions* as follows:

Delete the existing definition of "**Protected Area**" in its entirety and replace with the following definition:

"Protected area" means the area adjoining and upstream of the critical area in a WS-IV water supply in which protection measures are required. The boundary of a protected area is defined as: (a) extending either five miles in an as-the-river-runs manner upstream from and draining to the normal pool elevation of the reservoir in which the intake is located or to the ridge line of the watershed, whichever is nearest the normal pool elevation of the reservoir; (b) extending either 10 miles in an as-the-river-runs manner upstream from and draining to the intake located directly in the stream or river run-of-the-river or to the ridge line of the watershed, whichever is nearest the intake. In some cases, the protected area shall encompass the entire watershed; or (c) extending a different distance from the reservoir or intake as adopted by the Commission during the reclassification process pursuant to Rule .0104 of this Subchapter.

Section 2. This ordinance shall become effective on May 3, 2021.

DULY ADOPTED, THIS THE 3RD DAY OF MAY 2021, WHILE IN REGULAR SESSION.

TOWN OF ARCHER LODGE:

Matthew B. Mulhollem, Mayor

(SEAL)

ATTEST:

Kim P. Batten, Town Clerk

- Moved by: Council Member Wilson
Seconded by: Mayor Pro Tem Castleberry
Approved to Open the Public Hearing at 7:33 p.m.

CARRIED UNANIMOUSLY
- Moved by: Council Member Purvis
Seconded by: Mayor Pro Tem Castleberry
Approved to Close the Public Hearing at 7:38 p.m.

CARRIED UNANIMOUSLY
- Moved by: Council Member Jackson
Seconded by: Council Member Purvis
Adopted the Consistency Statement as written.

CARRIED UNANIMOUSLY
- Moved by: Council Member Jackson
Seconded by: Mayor Pro Tem Castleberry
Adopted Ordinance# AL2021-05-1 Amending Water Supply Watershed Protection Overlay District (WSWOD)

CARRIED UNANIMOUSLY

c) Discussion and Consideration of Adopting a Resolution Opposing Senate Bill 349 / House Bill 401

Mayor Mulhollem opened the floor for discussion.

- Council Members suggested the following:
- Voice contact with the Elected Officials.
 - A Resolution with a signed cover letter expressing opposition be sent to them.

The Adopted Resolution# AL2021-05-03 Opposing Senate Bill 349/House Bill 401 appears as follows:

RESOLUTION# AL2021-05-03

TOWN OF ARCHER LODGE

RESOLUTION OPPOSING SENATE BILL 349 / HOUSE BILL 401

WHEREAS, the legislation proposed in SB 349/HB 401 is of great concern to the Town of Archer Lodge and other municipalities within North Carolina; and

WHEREAS, this legislation would severely inhibit and in some instances, even eliminate the ability of local government to determine what is best for its citizens or allow community input or involvement in the decision-making process; and

WHEREAS, development would become uncontrolled with little to no regard for property-owners rights, would add unnecessary stress and unneeded demand on a municipality's infrastructure, leading to declining real property values; and

WHEREAS, town officials were elected by their citizens to protect and preserve the quality of life in their municipality; and

WHEREAS, local residential zoning ordinances provide town residents with safe, secure, clean, and well-kept neighborhoods; and

WHEREAS, this legislation promotes a one-size fits all approach to land use, which is not in the best interest of the Town of Archer Lodge or its citizens; and

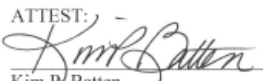
WHEREAS, having a one-size fits all approach to land use for all cities and towns under one statewide zoning mandate would eliminate the single-family zoning, effectively allowing multi-family and low-income housing in all neighborhoods throughout the State; and

WHEREAS, the Town of Archer Lodge strongly believes in the ability of each municipality to effectively regulate residential growth and provide affordable housing options for their citizens through local, individualized zoning regulations adopted by the town councils of each municipality.

NOW, THEREFORE, BE IT RESOLVED that copies of this resolution are hereby sent to our local legislative representatives and to the leadership of the North Carolina General Assembly urging each of them to vote against SB 349/HB 401 in an effort to prevent this bill from becoming law and to work together to find real ways to advance affordable housing opportunities.

DULY ADOPTED ON THIS 3RD DAY OF MAY 2021, WHILE IN REGULAR SESSION.

ATTEST: -



(SEAL)

Kim P. Batten
Town Clerk



(SEAL)

Matthew B. Mulhollem
Mayor



Moved by: Council Member Wilson
Seconded by: Council Member Purvis
Adopted Resolution# AL2021-05-03 Opposing Senate Bill 349/House Bill 401.

CARRIED UNANIMOUSLY

d) Discussion and Consideration of Setting a Public Hearing at the Monday, June 7, 2021 Regular Town Council Meeting for the Proposed Annual Budget Ordinance for FY 2021-2022

Mayor Mulhollem opened the floor for discussion. Council Member Bruton questioned when Council would actually receive the budget. Ms. Batten responded that as in years past, the proposed budget will be presented at the May Work Session and is on schedule to be presented on Monday, May 17, 2021 and Council will receive the proposed budget following the presentation.

MAY 3, 2021

REGULAR COUNCIL MEETING

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Having no further discussion, Mayor called for a motion.

Moved by: Council Member Jackson

Seconded by: Council Member Purvis

Set a Public Hearing for Monday, June 7, 2021 at the Regular Town Council Meeting on the Proposed Annual Budget Ordinance for FY2021-2022.

CARRIED UNANIMOUSLY

e) Discussion and Consideration of Council's Desire to Pursue Sewer for Economic Development in the Town of Archer Lodge

Mr. Gordon asked for a consensus of the Council Members regarding pursuing sewer possibilities for the Town. Discussion followed.

Consensus:

- Recommended meeting with some representatives with the County to discuss the possibilities.
 - Recommended that Staff continue the exploration process for sewer with an option to bridge the gap on the cost.
-

6. TOWN ATTORNEY'S REPORT:

a) Attorney Burrell shared the following:

- When reviewing the checklist of changes for the 160D, items with square symbols must comply by July 1, 2021 deadline.
 - The Proposed Ordinance is a suggestion by Chad Meadows, CodeWright Planners, LLC and is based on his experience.
 - Submit suggestions or changes to Staff and be mindful to stay in compliance with the checklist.
 - Review the Permitted Use Table closely.
 - The Proposed Final Draft Ordinance (UDO) of the 160D will be presented at the Monday, June 7, 2021 Regular Town Council Meeting, but it doesn't have to be adopted at that meeting should changes need to be made.
 - As a Reminder - both the 160D and the Annual Budget Ordinance must be adopted by June 30, 2021.
 - After the start of the new fiscal year, Town Council will need to consider adopting Rules of Procedures for the Town Council and then Appointed Boards should consider having some as well.
-

7. TOWN ADMINISTRATOR'S REPORT:

a) Mr. Gordon shared the following:

- Construction plans and permitting will be finalized within the next 60 days.
- Inquiry if Town Council wishes to have Groundbreaking Ceremony for the park. Town Council wishes to hold a Groundbreaking.
- Naming of the Park was mentioned by Council Member Bruton. Mayor Mulhollem explained that the Smith Family, prior landowners, felt it would be appropriate to name it after the Town such as Archer Lodge Town Park. He shared that he would like for the Town to consider naming something prominent in the Park after the Smith Family. Mr. Gordon ask that the naming of the Park be included on the Agenda in the near future.

Discussion followed.

8. MAYOR'S REPORT:

- a) **Mayor Mulhollem shared the following:**
- **There will be a Public Hearing regarding the Consolidation of the Archer Lodge Fire Department and the Thanksgiving Fire Department at 6:00 p.m. on Monday, May 17, 2021 at the Johnston County Courthouse, which is also the night of our Town Council Meeting.**
 - **Council Member Purvis informed that anyone that could not physically attend the public hearing but would like to address the Board could email their comments to Clerk to the Board of the Johnston County Commissioners prior to the public hearing.**
 - **Ms. Batten noted that the deadline to email the Clerk to the Board of Commissioners was Friday, May 14, 2021 by 5:00 p.m.**

9. COUNCIL MEMBERS' REMARKS:
(Town-related, non-agenda items)

- a) **Council Member Wilson shared that TJCOG started a new program for Code Compliance, a cost share program that provides a Code Compliance person for enforcement in towns and cities and advised to contact Ms. Aleena Keegan, TJCOG Rep, if interested.**
- b) **Council Member Jackson informed that he would not be available Monday, June 7, 2021 for the Town Council Meeting. He apologized for not be able to attend the last Town Council Meeting due to sickness.**
- c) **Mayor Pro Tem Castleberry expressed that Johnston County is experiencing much economic development growth.**
- d) **Council Member Purvis had no remarks.**
- e) **Council Member Bruton had no remarks.**

10. ADJOURNMENT:

- a) **Having no further business, Mayor Mulhollem asked for a motion to adjourn meeting.**
- Moved by: Mayor Pro Tem Castleberry
Seconded by: Council Member Jackson
Adjourned meeting at 8:33 p.m.

CARRIED UNANIMOUSLY

Matthew B. Mulhollem, Mayor

Kim P. Batten, Town Clerk



Work Session - Minutes Monday, May 17, 2021

COUNCIL PRESENT:

Mayor Mulhollem
Mayor Pro Tem Castleberry
Council Member Bruton (Remotely)
Council Member Jackson
Council Member Purvis
Council Member Wilson

STAFF PRESENT:

Mike Gordon, Town Administrator
Marcus Burrell, Town Attorney
Julie Maybee, Town Planner
Kim P. Batten, Finance Officer/Town Clerk

COUNCIL ABSENT:

MEDIA PRESENT:

None

1 WELCOME/CALL TO ORDER:

- a) **Mayor Mulhollem called the meeting to order at 6:30 p.m. in the Jeffrey D. Barnes Council Chambers located at 14094 Buffalo Road, Archer Lodge, NC and declared a quorum present.**

2 NEW BUSINESS:

a) **Interim Financial Reports for April 2021**

Ms. Batten shared that the fiscal year is 83% complete ending April 30, 2021. General Fund revenues were approximately 90% collected and expenditures were less at 82%. She further noted that just for April, revenues were less than expenditures; however, the actual year to date figures from July 1, 2020 through April 30, 2021, revenues exceeded expenditures by approximately \$113,000 in the General Fund. With regards to the Capital Reserve Fund, Park Reserve Fund and Public Safety Reserve Fund, the monthly investment earnings averaged around \$117 and the three cents tax transfer from the General Fund to the Park Reserve Fund was \$1,782.

In comparing April 2020 with April 2021, revenues were higher in 2021 by approximately \$46,264 and expenditures were lower in 2021 by \$34,579. Therefore, Ms. Batten noted that April 2021 displays a net increase of roughly \$80,843. No further comments or discussion followed.

3 PRESENTATION:

- a) **Proposed Annual Budget Ordinance Presentation for Fiscal Year Ending June 30, 2022 ~
Mike Gordon, Budget Officer/Town Administrator
Kim Batten, Finance Officer/Town Clerk**

Ms. Batten presented everyone with a copy of the Proposed Annual Budget books for Fiscal Year Ending June 30, 2022. Mr. Gordon began his presentation by reading the Annual Budget Message for the Proposed 2021-2022 Fiscal Year Budget which appears as follows:



TOWN OF ARCHER LODGE
14094 Buffalo Road
Archer Lodge, NC 27527
Main: 919-359-9727
Fax: 919-359-3333

Mayor:
Matthew B. Mulhollem

Council Members:
Clyde B. Castleberry
Mayor Pro Tem
Teresa M. Bruton
J. Mark Jackson
James L. (Jim) Purvis, III
Mark B. Wilson

Annual Budget Message
2021-2022 Fiscal Year Budget

To: Honorable Mayor and Members of the Archer Lodge Town Council
Archer Lodge, North Carolina

From: Mike Gordon, Budget Officer/Town Administrator

Date: May 17, 2021

Following this budget message for your review and consideration, you will find the proposed Annual Budget for fiscal year 2021-2022 for the Town of Archer Lodge in the amount of \$1,917,495. This amount includes considerations from the following funds:
1) General Fund, 2) Capital Reserve Fund, 3) Park Reserve Fund, and 4) Public Safety Reserve Fund.

After the Budget Planning Retreat held back on 15 February 2021, which was an awesome budget workshop, Ms. Batten, Finance Officer, examined all comments and notations by each group when beginning the budgeting process. Following several drafts, meetings, and conversations, I feel certain that the proposed budget best represents the current needs for the citizens of the Town of Archer Lodge and keeps the current tax rate of \$0.22/\$100.

In last year's Budget Message, tables were provided which I believe better depicts an overview of projected revenues and anticipated expenditures for the four funds mentioned above; therefore, I chose to utilize them in this Budget Message for FY2022 and provide quick points for each fund.

The following tables below represent the General Fund:

General Fund 10 Revenue Sources:	Prior Year (FY 2019-2020) Actual Revenues	Current Year (FY 2020-2021) Revenues as Amended	Proposed Projected Revenues (FY 2021-2022)
Ad Valorem Taxes	\$ 839,507.00	\$ 861,900.00	\$ 862,000.00
Unrestricted Intergovernmental	\$ 434,053.00	\$ 370,710.00	\$ 454,300.00
Restricted Intergovernmental	\$ 54,705.00	\$ 53,000.00	\$ 52,250.00
Permits and Fees	\$ 25,310.00	\$ 35,140.00	\$ 21,100.00
Investment Earnings	\$ 13,436.00	\$ 3,000.00	\$ 4,000.00
Miscellaneous	\$ 5,562.00	\$ 500.00	\$ -
Transfer From Other Funds	\$ 67,919.00	\$ 65,100.00	\$ 183,750.00
Fund Balance Appropriated			\$ 82,145.00
Total Revenues / Estimated Resources	\$ 1,440,492.00	\$ 1,389,350.00	\$ 1,659,545.00

General Fund 10 Expenditures:	Prior Year (FY 2019-2020) Actual Expenditures	Current Year (FY 2020-2021) Expenditures as Amended	Proposed Anticipated Expenditures (FY 2021-2022)
General Government	\$ 412,368.00	\$ 461,714.00	\$ 487,565.00
Public Safety	\$ 335,684.00	\$ 345,500.00	\$ 380,250.00
Transportation	\$ 43,010.00	\$ 50,000.00	\$ 47,600.00
Economic & Physical Development	\$ 138,994.00	\$ 158,067.00	\$ 181,445.00
Cultural and Recreation	\$ 40,150.00	\$ 59,000.00	\$ 71,700.00
Debt Service	\$ 145,244.00	\$ 145,069.00	\$ 140,985.00
Capital Outlay	\$ -		\$ 165,000.00
Transfer To Other Funds	\$ 181,484.00	\$ 170,000.00	\$ 185,000.00
Total Estimated/Appropriated	\$ 1,296,934.00	\$ 1,389,350.00	\$ 1,659,545.00

QUICK POINTS OF THE GENERAL FUND:

- Archer Lodge Town Park – Parking Lot must be paved per Ordinance
- Potentially beginning in Jan 2022 – Full-Time Town Administrator
- Potentially beginning in Jan 2022 – Part-Time Parks & Recreation Director
- Jeep – Lease Buyout (August 2021)
- Ford F250 – Purchase for Parks & Recreation (Spring 2022)
- Public Safety Consideration
- Tax Rate – Remains at \$0.22

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The following table below represents the Capital Reserve Fund:

Capital Reserve Fund 30:	Proposed Estimated Revenues (FY 2021-2022)	Proposed Estimated Expenditures (FY 2021-2022)
Investment Earnings	\$ 1,800.00	\$ -
Transfer from General Fund 10	\$ 25,000.00	\$ -
Fund Balance Appropriated	\$ 68,200.00	\$ -
Transfer to General Fund 10	\$ -	\$ 95,000.00
Revenue Totals = Expenditure Totals	\$ 95,000.00	\$ 95,000.00

QUICK POINTS OF THE CAPITAL RESERVE FUND:

- Resume the Annual Transfer from the General Fund to Capital Reserve Fund of \$25,000
- Utilize Capital Reserve Funds for Paving the Parking Lot at the Archer Lodge Town Park by Transferring Funds to the General Fund - \$95,000

The following table below represents the Park Reserve Fund:

Park Reserve Fund 31:	Proposed Estimated Revenues (FY 2021-2022)	Proposed Estimated Expenditures (FY 2021-2022)
Investment Earnings	\$ 1,200.00	\$ -
Transfer from General Fund 10	\$ 135,000.00	\$ -
Transfer to General Fund 10	\$ -	\$ 62,000.00
Transfer to Archer Lodge Town Prk Fnd 41	\$ -	\$ 74,200.00
Revenue Totals = Expenditure Totals	\$ 136,200.00	\$ 136,200.00

QUICK POINTS OF THE PARK RESERVE FUND:

- Transfer from General Fund consists of:
Fee in Lieu of Rec – 10 Lots @ \$1,500 = \$15,000
Three Cents Property Taxes Estimate = \$120,000
- Transfer to General Fund – Loan Payment on Park Land \$62,000
Transfer to Archer Lodge Town Park – Town's Portion on PARTF Grant (figure to balance fund)

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The following table below represents the Public Safety Reserve Fund:

Public Safety Reserve Fund 32:	Proposed Estimated Revenues (FY 2021-2022)	Proposed Estimated Expenditures (FY 2021-2022)
Investment Earnings	\$ 1,300.00	\$ -
Transfer from General Fund 10	\$ 25,000.00	\$ -
Fund Balance Appropriated	\$ 450.00	\$ -
Transfer to General Fund 10	\$ -	\$ 26,750.00
Revenue Totals = Expenditure Totals	\$ 26,750.00	\$ 26,750.00

QUICK POINTS OF THE PUBLIC SAFETY RESERVE FUND:

- Continue Annual Transfer of \$25,000
- Public Safety Consideration/Idea

The following table below summarizes the Proposed Annual Budget for Fiscal Year Ending June 30, 2022:

Total Proposed Annual Budget for All Funds (FY 2021-2022)	Total Proposed Estimated Revenues for All Funds	Total Proposed Estimated Expenditures for All Funds
Revenue Totals = Expenditure Totals	\$ 1,917,495.00	\$ 1,917,495.00

Also, allow me to share the following table that represents the Ad Valorem Tax Revenues projected in the budget which further demonstrates the need for sewer and some commercial growth in Archer Lodge.

Date	Type	Net Assessed Value	Provided By	Levy \$0.22 / \$100
12/31/2020	Motor Vehicles	\$ 49,681,706	Jo Co Tax Office	\$ 109,300
09/09/2020	Public Service Companies	\$ 2,217,332	NC Dept of Rev	\$ 4,878
03/29/2021	Real and Personal Property	\$ 347,476,020	Jo Co Tax Office	\$ 764,447
07/01/2021	TOTAL	\$ 391,375,058		\$ 878,625
PROPOSED	AD VALOREM	TAXES	CONSERVATIVE	\$ 860,000

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The final table that must be shared is the Town's Debt Service:

LOAN	LENDER	BALANCE BEFORE PAYMENT	PAYMENT DUE	FY 2021- 2022	BALANCE AFTER PAYMENT
Town Hall	BB&T Gov't	\$ 200,000	03/22/22	\$ 40,153	\$ 166,667
Park Loan	M/M G. Smith	\$ 300,000	08/20/21	\$ 62,000	\$ 250,000
Town Hall Expansion	KS Bank	\$ 351,000	09/10/21	\$ 38,829	\$ 324,000
TOTAL		\$ 851,000		\$140,982	\$ 740,667

In closing, the proposed budget for fiscal year ending June 30, 2022 shows an increase of roughly 22.8% over the current year's amended budget of \$1,561,850; however, please note the following:

1. Current year budget (FY20-21) when adopted last July 2020 – Very Conservative due to COVID-19
2. Current year budget (FY20-21) – Ms. Batten mentioned that she will present a budget amendment in June as the final “clean up” which will have increased, unexpected revenues
3. Proposed budget (FY21-22) – Purchases of Capital Assets totaling \$165,000
4. Proposed budget (FY21-22) – Half-Year, Full-Time Town Administrator, Salary/Benefits
5. Proposed budget (FY21-22) – Half-Year, Part-Time Parks & Recreation Director, Salary
6. Appropriations of Fund Balance being utilized in all funds

Having endured many important titles with the Town of Archer Lodge since our incorporation in November 2009, my new role as Budget Officer has reminded me of how well we continue to manage our citizens tax dollars to make Archer Lodge better. Many thanks to our Finance Officer and staff for their dedication and service. Lastly, thanks to the Mayor and Town Council for stepping up to represent this town and supporting the citizens and our wonderful staff.

Respectfully submitted,



Mike Gordon
Budget Officer
Town Administrator

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Mr. Gordon mentioned the following items:

- Additional expenses in the General Fund
- Potential full-time position in Administration
- Potential part-time position in Recreation
- Recreation expenses increasing next year
- Purchase vehicle that is being leased
- Future purchase of heavy-duty truck for Recreation
- Additional reserve funds for Public Safety
- Tax rate will remain at \$0.22.

The Proposed Annual Budget Ordinance for Fiscal Year July 1, 2021 to June 30, 2022 appears as follows:

Town of Archer Lodge, North Carolina	
PROPOSED ANNUAL BUDGET ORDINANCE	
Fiscal Year July 1, 2021 to June 30, 2022	
BE IT ORDAINED by the Town Council of the Town of Archer Lodge, Johnston County, North Carolina, pursuant to §159-7 thru §159-17, that: (1) the sum of estimated net revenues and appropriated fund balance in each fund shall be equal to expenditures in each fund for Fiscal Year 2021~2022; and (2) departmental expenditures for the fiscal year shall not exceed the estimated departmental totals as depicted below and on the following pages: General Fund 10 = \$1,659,545; Capital Reserve Fund 30 = \$95,000; Park Reserve Fund 31= \$136,200; and Public Safety Reserve Fund 32 = \$26,750; all funds totaling a Budget Ordinance of \$1,917,495 ; and (3) Revenues from the Ad Valorem Property Tax shall be levied in the amount of \$0.22 per \$100 evaluation consisting of \$0.09 Archer Lodge Fire District Tax (appropriated in Public Safety for the Archer Lodge Fire Department), \$0.03 Park Reserve Fund 31 Designation and General Fund 10 receiving the balance of \$0.10.	
General Fund 10	
General Fund 10 Revenues:	Amount
Ad-Valorem Property Taxes	\$ 862,000
State Sales Tax Distributions	255,800
Unrestricted Intergovernmental Revenues	198,500
Restricted Intergovernmental Revenues	52,250
Permits and Fees	6,100
Fee in Lieu of Recreation	15,000
Investment Earnings	4,000
Transfers in from Capital Reserve, Park Reserve & Public Safety Reserve Funds	183,750
General fund Balance Appropriated	82,145
Total Revenues	\$ 1,659,545
General Fund 10 Expenditures:	
General Government	\$ 652,565
Public Safety	380,250
Transportation/Streets - Public Works	47,600
Planning and Zoning	181,445
Parks and Recreation	71,700
Debt Service	140,985
Interfund Transfers to Cap Res Fund, Park Res Fund & Public Safety Res Fund	185,000
Total Expenditures	\$ 1,659,545
Revenues Over (Under) Expenditures	-

Town of Archer Lodge, North Carolina
PROPOSED ANNUAL BUDGET ORDINANCE
Fiscal Year July 1, 2021 to June 30, 2022

Capital Reserve Fund 30		Amount
Capital Reserve Fund 30 Revenues:		
Investment Earnings		1,800
Total Revenues		\$ 1,800
Capital Reserve Fund 30 Expenditures:		
N/A		
Total Expenditures		\$ -
Revenues Over (Under) Expenditures		\$ 1,800
Interfund Transfers:		
Capital Reserve Fund Balance Appropriation		\$ 68,200
Transfer from General Fund 10		\$ 25,000
Transfer to General Fund 10		\$ (95,000)
Total Other Financing Sources (Uses):		\$ (1,800)
Total Revenues Over (Under) Expenditures and Other Financing Sources (Uses)		\$ -

Town of Archer Lodge, North Carolina
PROPOSED ANNUAL BUDGET ORDINANCE
Fiscal Year July 1, 2021 to June 30, 2022

Park Reserve Fund 31		Amount
Park Reserve Fund 31 Revenues:		
Investment Earnings		1,200
Total Revenues		\$ 1,200
Park Reserve Fund 31 Expenditures:		
Recreation Development		-
Total Expenditures		\$ -
Revenues Over (Under) Expenditures		\$ 1,200
Interfund Transfers:		
Transfer from General Fund 10	\$0.03 Tax/Fees-in-Lieu	\$ 135,000
Transfer to General Fund 10	Loan Payment	\$ (62,000)
Transfer to Archer Lodge Town Park Fund 41		\$ (74,200)
Total Other Financing Sources (Uses):		\$ (1,200)
Total Revenues Over (Under) Expenditures and Other Financing Sources (Uses)		\$ -

Town of Archer Lodge, North Carolina	
PROPOSED ANNUAL BUDGET ORDINANCE	
Fiscal Year July 1, 2021 to June 30, 2022	
Public Safety Reserve Fund 32	
	Amount
Public Safety Reserve Fund 32 Revenues:	
Investment Earnings	\$ 1,300
Total Revenues	\$ 1,300
Public Safety Reserve Fund 32 Expenditures:	
Public Safety Development	-
Total Expenditures	\$ -
Revenues Over (Under) Expenditures	\$ 1,300
Interfund Transfers:	
Public Safety Reserve Fund Balance Appropriation	\$ 450
Transfer from General Fund 10	\$ 25,000
Transfer to General Fund 10	\$ (26,750)
Total Other Financing Sources (Uses):	\$ (1,300)
Total Revenues Over (Under) Expenditures and Other Financing Sources (Uses)	\$ -
DULY ADOPTED THIS _____ DAY OF JUNE 2021	
TOWN OF ARCHER LODGE	
Matthew B. Mulhollem, Mayor	ATTEST:
Michael A. Gordon, Budget Officer	Kim P. Batten, Town Clerk

Mr. Gordon asked for Council to review the proposed budget for all funds, to refer any questions to Staff and to consult with fellow Council Members regarding changes that might need to be discussed at the Monday, June 7, 2021 Regular Town Council Meeting/Public Hearing. He further thanked Ms. Batten for her management of the budget and Council thanked Mr. Gordon and Ms. Batten for all their efforts managing and presenting the Budget.

Mayor Mulhollem thanked Staff for their thoughtfulness and details included in the Budget Presentation. He shared that he was excited to see some of the new items in the FY22 Budget especially Park related, a goal that the Town has had for a long period of time. He asked if there were any questions and also reiterated that Council Members contact Staff with questions and consult with each other prior to the next Town Council meeting.

4 **ADJOURNMENT:**

- a) **Having no further business, Mayor Mulhollem adjourned the meeting at 7:06 p.m.**

Matthew B. Mulhollem, Mayor

Kim P. Batten, Town Clerk

**TOWN OF ARCHER LODGE
GRANT PROJECT ORDINANCE FOR THE
AMERICAN RESCUE PLAN ACT FUNDS**

BE IT ORDAINED by the Town Council of the Town of Archer Lodge, North Carolina, that, pursuant to Section 13.2 of Chapter 159 of the General Statutes of North Carolina, the following grant project ordinance is hereby adopted:

Section 1. This ordinance is to establish a budget for the grant project to be funded by the American Rescue Plan Act of 2021 (**ARPA**). The Town of Archer Lodge is projected to receive grant funds totaling \$1,050,427 which will be provided in two disbursements. The first disbursement in the amount of \$525,213 has been received on August 13, 2021 and the second disbursement for 2022 will be released no sooner than one year after the first disbursement, and may vary slightly depending on funds returned and other factors.

Section 2. These funds may be used in accordance with the American Rescue Plan Act of 2021, and to the extent authorized by North Carolina state law.

Section 3. The Town of Archer Lodge has until December 31, 2024 to use or encumber these funds and if encumbered, the Town has until December 31, 2026 to finish any associated work on the grant project.

Section 4. The following amounts are appropriated for the project and authorized for expenditure:

ARPA Capital Outlay	\$	<u>1,050,427</u>
Total	\$	<u>1,050,427</u>

Section 5. The following revenues are anticipated to be available to complete the project:

ARPA Funds	\$	<u>1,050,427</u>
Total	\$	<u>1,050,427</u>

Section 6. The Finance Officer is hereby directed to maintain within the ARPA Grant Project Fund specific detailed accounting records to satisfy the requirements of the grantor agency, the grant agreements and any state regulations that may apply.

Section 7. The Council hereby ratifies the acceptance of ARPA funds on August 13, 2021 and the actions of the Finance Officer with regards to said funds.

Section 8. The Finance Officer is directed to report on the financial status of the project as needed by Council.

Section 9. Copies of the grant project ordinance shall be on file with the Finance Officer and Town Clerk for direction in carrying out this project.

Section 10. This grant project ordinance expires on December 31, 2026, or when all the ARPA funds have been expended by the Town, whichever occurs first.

DULY ADOPTED THIS, THE 7TH DAY OF SEPTEMBER 2021.

TOWN OF ARCHER LODGE

ATTEST:

Matthew B. Mulhollem, Mayor

Kim P. Batten, Town Clerk

(SEAL)

Town of Archer Lodge
Fiscal Year Ending June 30, 2022



Budget Amendment # BA 2022 01

Date: 07-Sep-21

General Fund/American Rescue Plan Act Grant Fund

Account	Account Number	Budget	Amendment	Amended Budget
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Revenues:

Gen/American Rescue Plan Act Grant (ARPA)	10-3450-0000	-	1,050,427.00	1,050,427.00
ARPA/Transfer From General Fund	42-3900-3910		1,050,427.00	1,050,427.00

Total Increase (Decrease) in Revenues

2,100,854.00

Expenditures:

Gen/Interfund Transfers: Transfer to Am Rescue Plan(ARPA)Fnd 42	10-9900-0042		1,050,427.00	1,050,427.00
ARPA/Capital Outlay	42-4190-5100		1,050,427.00	1,050,427.00

Total Increase (Decrease) in Expenditures

2,100,854.00

0.00

Justification for Budget Amendment:

To appropriate or reappropriate unanticipated revenues and expenditures as recorded.

Adopted this 7th day of September 2021

ATTEST:

Matthew B. Mulhollem, Mayor

Kim P. Batten, Town Clerk

Mike Gordon, Budget Officer



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH ENDING **PRELIMINARY** **JUNE 30, 2021**

GENERAL FUND 10

<i>REVENUES</i>	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM & MOTOR VEHICLE TAXES	869,900.00	11,419.30	869,168.68	99.92%
SALES TAXES	260,510.00	51,738.51	249,342.98	95.71%
FRANCHISE TAXES	157,200.00	42,632.05	123,427.53	78.52%
ALCOHOL BEV TAXES/JO CO ABC DIST	57,000.00	2,169.12	55,573.32	97.50%
PERMITS AND FEES	9,140.00	125.00	8,810.00	96.39%
FEE IN LIEU OF RECREATION	40,000.00	0.00	40,000.00	100.00%
PEG CHANNEL SUPPORT	53,000.00	13,157.90	39,829.32	75.15%
MISCELLANEOUS REVENUES	500.00	0.00	264.81	52.96%
INVESTMENT EARNINGS	4,000.00	364.00	4,280.56	107.01%
TRANSFER IN FROM CAP RES FUND	0.00	0.00	0.00	#DIV/0!
TRANSFER IN FROM PARK RES FUND	64,000.00	0.00	64,000.00	100.00%
TRANSFER IN FROM PUBLIC SAFE RES FUND	0.00	0.00	0.00	#DIV/0!
TRANSFER IN FROM TOWN HALL EXP FUND	1,100.00	0.00	1,098.70	99.88%
FUND BALANCE APPROPRIATION	0.00	0.00	0.00	#DIV/0!
TOTALS	1,516,350.00	121,605.88	1,455,795.90	96.01%
<i>EXPENDITURES</i>	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	48,679.00	4,278.73	34,199.04	70.25%
ADMINISTRATION	265,585.00	16,198.58	234,279.94	88.21%
JO CO TAX COLLECTION FEES	26,000.00	370.32	22,767.71	87.57%
LEGAL	15,500.00	4,578.75	14,643.75	94.48%
PROPERTY TAXES	100.00	0.00	37.45	37.45%
PUBLIC BUILDINGS	59,100.00	4,658.76	43,220.32	73.13%
PEG MEDIA PARTNERS	53,000.00	13,157.90	39,829.32	75.15%
PUBLIC SAFETY	350,500.00	9,445.97	350,099.93	99.89%
TRANSPORTATION-PUBLIC WORKS	50,250.00	564.05	18,787.22	37.39%
PLANNING & ZONING	159,567.00	28,304.86	138,048.11	86.51%
CULTURAL & RECREATION	87,000.00	29,190.25	85,381.60	98.14%
DEBT SERVICES	145,069.00	0.00	145,061.00	99.99%
TRANSFER TO CAP RESERVE	50,000.00	50,000.00	50,000.00	100.00%
TRANSFER TO PARK RESERVE	156,000.00	1,504.46	155,444.52	99.64%
TRANSFER TO PUBLIC SAFETY RESERVE	50,000.00	25,000.00	50,000.00	100.00%
TOTALS	1,516,350.00	187,252.63	1,381,799.91	91.13%
Y-T-D GENERAL FUND INCREASE (DECREASE)		(65,646.75)	73,995.99	

PRELIMINARY JUNE 30, 2021

CAPITAL RESERVE FUND 30				
REVENUES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,800.00	157.17	1,782.80	99.04%
TRANSFER FROM GEN FUND 10	50,000.00	50,000.00	50,000.00	100.00%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	51,800.00	50,157.17	51,782.80	99.97%
EXPENDITURES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
TRANSFER TO GEN FUND 10	51,800.00	0.00	0.00	0.00%
TOTALS	51,800.00	0.00	0.00	0.00%
Y-T-D CAP RESERVE FUND INCREASE (DECREASE)		50,157.17	51,782.80	

PARK RESERVE FUND 31				
REVENUES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,100.00	104.07	1,121.43	101.95%
TRANSFER FROM GEN FUND 10	156,000.00	1,504.46	155,444.52	99.64%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	157,100.00	1,608.53	156,565.95	99.66%
EXPENDITURES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
RECREATION DEVELOPMENT	800.00	0.00	0.00	0.00%
TRANSFER TO GEN FUND 10	64,000.00	0.00	64,000.00	100.00%
TRANSFER TO AL TOWN PRK FND 41	92,300.00	15,262.50	76,312.50	82.68%
TOTALS	157,100.00	15,262.50	140,312.50	89.31%
Y-T-D PARK RESERVE FUND INCREASE (DECREASE)		(13,653.97)	16,253.45	

PUBLIC SAFETY RESERVE FUND 32				
REVENUES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,250.00	106.91	1,241.46	99.32%
TRANSFER FROM GEN FUND 10	50,000.00	25,000.00	50,000.00	100.00%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	51,250.00	25,106.91	51,241.46	99.98%
EXPENDITURES	AMENDED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
PUBLIC SAFETY DEVELOPMENT	51,250.00	0.00	0.00	0.00%
TRANSFER TO GEN FUND 10	0.00	0.00	0.00	#DIV/0!
TOTALS	51,250.00	0.00	0.00	0.00%
Y-T-D PUB SAFE RES FUND INCREASE (DECREASE)		25,106.91	51,241.46	



Kim P. Batten

FINANCE OFFICER

Account Id	Account Description	2021 Budgeted	2021 Actual
41-3482-0000	NC PARTF Grant - NCDNCR	500,000.00	44,075.00
41-3900-3931	Transfer from Park Reserve Fund 31	472,900.00	76,312.50
Archer Lodge Town Park Fund Revenue Total		972,900.00	120,387.50
41-6120-3500	Contracted Services-Design/Engineering	119,242.00	76,312.50
41-6120-3550	Contracted Services-Construction	813,008.00	0
41-6120-3600	Contingency	40,650.00	0
Archer Lodge Town Park Fund Expenditure Total		972,900.00	76,312.50

Archer Lodge Town Park Fund 41 - PARTF Project as of June 30, 2021



TOWN OF ARCHER LODGE FINANCIAL SUMMARY REPORT FOR MONTH ENDING JULY 31, 2021

GENERAL FUND 10

<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
AD-VALOREM & MOTOR VEHICLE TAXES	862,000.00	11,412.09	11,412.09	1.32%
SALES TAXES	255,800.00	0.00	0.00	0.00%
FRANCHISE TAXES	146,000.00	0.00	0.00	0.00%
ALCOHOL BEV TAXES/JO CO ABC DIST	52,500.00	0.00	0.00	0.00%
PERMITS AND FEES	6,100.00	400.00	400.00	6.56%
FEE IN LIEU OF RECREATION	15,000.00	0.00	0.00	0.00%
PEG CHANNEL SUPPORT	52,250.00	0.00	0.00	0.00%
MISCELLANEOUS REVENUES	0.00	0.00	0.00	#DIV/0!
INVESTMENT EARNINGS	4,000.00	356.96	356.96	8.92%
TRANSFER IN FROM CAP RES FUND	95,000.00	0.00	0.00	0.00%
TRANSFER IN FROM PARK RES FUND	62,000.00	0.00	0.00	0.00%
TRANSFER IN FROM PUBLIC SAFE RES FUND	26,750.00	0.00	0.00	0.00%
TRANSFER IN FROM TOWN HALL EXP FUND	0.00	0.00	0.00	#DIV/0!
FUND BALANCE APPROPRIATION	82,145.00	0.00	0.00	0.00%
TOTALS	1,659,545.00	12,169.05	12,169.05	0.73%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
GOVERNING BODY	54,465.00	7,107.54	7,107.54	13.05%
ADMINISTRATION	360,350.00	50,462.81	50,462.81	14.00%
JO CO TAX COLLECTION FEES	25,000.00	399.79	399.79	1.60%
LEGAL	15,000.00	0.00	0.00	0.00%
PROPERTY TAXES	100.00	0.00	0.00	0.00%
PUBLIC BUILDINGS	145,400.00	3,242.57	3,242.57	2.23%
PEG MEDIA PARTNERS	52,250.00	0.00	0.00	0.00%
PUBLIC SAFETY	380,250.00	0.00	0.00	0.00%
TRANSPORTATION-PUBLIC WORKS	47,600.00	440.08	440.08	0.92%
PLANNING & ZONING	181,445.00	9,094.07	9,094.07	5.01%
CULTURAL & RECREATION	71,700.00	4,500.00	4,500.00	6.28%
DEBT SERVICES	140,985.00	0.00	0.00	0.00%
TRANSFER TO CAP RESERVE	25,000.00	25,000.00	25,000.00	100.00%
TRANSFER TO PARK RESERVE	135,000.00	1,502.08	1,502.08	1.11%
TRANSFER TO PUBLIC SAFETY RESERVE	25,000.00	25,000.00	25,000.00	100.00%
TOTALS	1,659,545.00	126,748.94	126,748.94	7.64%
Y-T-D GENERAL FUND INCREASE (DECREASE)		(114,579.89)	(114,579.89)	

JULY 31, 2021

CAPITAL RESERVE FUND 30				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,800.00	173.73	173.73	9.65%
TRANSFER FROM GEN FUND 10	25,000.00	25,000.00	25,000.00	100.00%
FUND BALANCE APPROPRIATED	68,200.00	0.00	0.00	0.00%
TOTALS	95,000.00	25,173.73	25,173.73	26.50%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
TRANSFER TO GEN FUND 10	95,000.00	0.00	0.00	0.00%
TOTALS	95,000.00	0.00	0.00	0.00%
Y-T-D CAP RESERVE FUND INCREASE (DECREASE)		25,173.73	25,173.73	

PARK RESERVE FUND 31				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,200.00	109.11	109.11	9.09%
TRANSFER FROM GEN FUND 10	135,000.00	1,502.08	1,502.08	1.11%
FUND BALANCE APPROPRIATED	0.00	0.00	0.00	#DIV/0!
TOTALS	136,200.00	1,611.19	1,611.19	1.18%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
RECREATION DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	62,000.00	0.00	0.00	0.00%
TRANSFER TO AL TOWN PRK FND 41	74,200.00	5,087.50	5,087.50	6.86%
TOTALS	136,200.00	5,087.50	5,087.50	3.74%
Y-T-D PARK RESERVE FUND INCREASE (DECREASE)		(3,476.31)	(3,476.31)	

PUBLIC SAFETY RESERVE FUND 32				
<i>REVENUES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % COLLECTED
INVESTMENT EARNINGS	1,300.00	120.56	120.56	9.27%
TRANSFER FROM GEN FUND 10	25,000.00	25,000.00	25,000.00	100.00%
FUND BALANCE APPROPRIATED	450.00	0.00	0.00	0.00%
TOTALS	26,750.00	25,120.56	25,120.56	93.91%
<i>EXPENDITURES</i>	ADOPTED BUDGET	MONTH ACTIVITY	ACTUAL TO DATE	Y-T-D % SPENT
PUBLIC SAFETY DEVELOPMENT	0.00	0.00	0.00	#DIV/0!
TRANSFER TO GEN FUND 10	26,750.00	0.00	0.00	0.00%
TOTALS	26,750.00	0.00	0.00	0.00%
Y-T-D PUB SAFE RES FUND INCREASE (DECREASE)		25,120.56	25,120.56	



Kim P. Batten

FINANCE OFFICER



TOWN OF ARCHER LODGE
FINANCIAL SUMMARY REPORT
FISCAL YEAR COMPARISON FOR
PERIOD ENDING JULY 31

GENERAL FUND				
REVENUES		Jul-21	Jul-20	DIFFERENCE
	AD-VAL & MOTOR VEHICLE TAXES	11,412.09	7,982.89	3,429.20
	SALES TAXES	0.00	0.00	0.00
	FRANCHISE TAXES	0.00	0.00	0.00
	ALCOHOL BEV TAXES/JO CO ABC DIST	0.00	4,338.25	(4,338.25)
	PERMITS AND FEES	400.00	635.00	(235.00)
	FEE IN LIEU OF RECREATION	0.00	0.00	0.00
	PEG CHANNEL SUPPORT	0.00	0.00	0.00
	MISCELLANEOUS REVENUES	0.00	4.01	(4.01)
	INVESTMENT EARNINGS	356.96	260.95	96.01
	TRANSFER IN FROM CAPITAL RESERVE	0.00	0.00	0.00
	TRANSFER IN FROM PARK RESERVE	0.00	0.00	0.00
	TRANSFER IN FROM PUBLIC SAFE RESERVE	0.00	0.00	0.00
	TRANSFER IN FROM TOWN HALL EXP FUND	0.00	0.00	0.00
	TRANSFER IN FROM AL TOWN PARK FUND	0.00	0.00	0.00
	FUND BALANCE APPROPRIATED	0.00	0.00	0.00
Y-T-D INCREASE (DECREASE)		12,169.05	13,221.10	(1,052.05)
EXPENDITURES		Jul-21	Jul-20	DIFFERENCE
	GOVERNING BODY	7,107.54	9,813.93	(2,706.39)
	ADMINISTRATION	50,462.81	27,079.30	23,383.51
	JO CO TAX COLLECTION FEES	399.79	291.16	108.63
	LEGAL	0.00	0.00	0.00
	PROPERTY TAXES	0.00	0.00	0.00
	PUBLIC BUILDINGS	3,242.57	5,518.33	(2,275.76)
	PEG MEDIA PARTNERS	0.00	0.00	0.00
	PUBLIC SAFETY	0.00	0.00	0.00
	TRANSPORTATION-PUBLIC WORKS	440.08	455.29	(15.21)
	PLANNING & ZONING	9,094.07	8,230.07	864.00
	CULTURAL & RECREATION	4,500.00	6,000.00	(1,500.00)
	DEBT SERVICES	0.00	0.00	0.00
	TRANSFER TO CAP RESERVE	25,000.00	0.00	25,000.00
	TRANSFER TO PARK RESERVE	1,502.08	1,049.15	452.93
	TRANSFER TO PUBLIC SAFETY RESERVE	25,000.00	25,000.00	0.00
	TRANSFER TO AL TOWN PARK FUND	0.00	0.00	0.00
		126,748.94	83,437.23	43,311.71
Y-T-D INCREASE (DECREASE)		(114,579.89)	(70,216.13)	(44,363.76)